

Unified Fire Authority
Records Fee Schedule

MEDICAL RECORDS/Government Records Access Management Act (GRAMA) Requests	
Description of Record/Record type	FEE
Medical records (non-GRAMA)- <i>no charge to patient</i>	\$ 10.00
Fire Incident Report-(GRAMA)- <i>no charge to property owner</i>	\$ 5.00
Fire Investigative Report (GRAMA)-no charge to property owner	\$ 5.00
Fire Investigative Photo Access	\$ 5.00
Fire Investigative Photo Thumb Drive or CD	\$ 5.00
All other GRAMA requests will be subject to fees for service, which may include:	
Time Required to Fulfill the Request	
The first 15 minutes of a properly trained employee to research and provide records	No fee
In excess of 15 minutes- <i>the fee will be based on the skill and access needed to complete the request, which is the salary of the lowest-paid employee who has the necessary skill and training to perform the requested work</i>	Based on requested documents
Product/Reproduction Fees	
Paper- <i>may charge per sheet up to 11X14, black & white</i>	\$ 0.25
Paper- <i>may charge per sheet up to 11X14, color</i>	\$ 0.50
Audio, video, or other media	Reproduction Cost
Maps in larger formats, <i>black& white</i>	Reproduction Cost
Maps in larger formats, <i>color prints</i>	Reproduction Cost
Delivery Fees	
Standard US Postal Delivery Service	Current Rates
Other Authorized Delivery Service	Current Rates