



UNIFIED FIRE AUTHORITY BOARD AGENDA

July 16, 2019 7:30 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE FOR A MEETING AT UFA EOC LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

1. Call to Order – Chair Dahle
2. Public Comment
Please limit comments to three minutes each
3. Minutes Approval – Chair Dahle
 - a. June 18, 2019
4. Committee Updates
 - a. Benefits & Compensation Committee (No Meeting) – Chair Dahle
 - b. Governance Committee (No Meeting) – Chair Silvestrini
 - i. Interlocal Update – CLO Roberts
 - c. Finance Committee (No meeting) – Chair Stewart
5. Consent Agenda
 - a. Review of June Disbursements – CFO Hill
6. Ambulance Assignments: Station 120/Herriman Peak Load – Chief Petersen
7. Municipal Services Emergency Management Planning Specialist FTE and Revenue
– Division Chief Mecham
8. Consider UFA Surplus of two Type VI Engines to be Purchased by Wildland Division – AC Watson
9. Consider the Date of August 20, 2019 for a Public Hearing to Receive and Consider Comments on:
 - a. Proposed Amendments to the 2019-2020 Fiscal Year Budget
10. Quarterly Financial Report – CFO Hill

11. Fire Chief Report
 - a. 4th of July Report on Activities
 - b. Business IT Manager Position Update
 - c. Battalion Chief Promotion
 - d. New Website Introduction – Community pages

12. Possible Closed Session

The Board may consider a motion to enter into Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss pending or reasonably imminent litigation;
- c. strategy sessions to discuss the purchase, exchange, or lease of real property;
- d. discussion regarding deployment of security personnel, devices, or systems; and
- e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Re-Opening the Meeting

13. Adjournment – Chair Dahle

**The next Board meeting will be held on August 20, 2019 at 7:30 a.m. at
UFA EOC located at 3380 South 900 West, Salt Lake City, UT 84119**

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.

In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting may be held telephonically/electronically to allow a member of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 15th day of July 2019 on the UFA bulletin boards, the UFA website www.unifiedfire.org, posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation with the jurisdiction of the public body.

Cynthia Young, UFA Board Clerk



UNIFIED FIRE AUTHORITY BOARD MINUTES

June 18, 2019 7:30 a.m.

Emergency Operations Center – 3380 South 900 West SLC, UT 84119

Notice: Some Board members may participate by electronic means.

1. Call to Order
Quorum was obtained. Chair Dahle called the meeting to order at 7:32 a.m.
2. Public Comment
None
3. Approval of Minutes
Council Member Perry moved to approve the minutes from the May 21, 2019 UFA Board Meeting as submitted
Mayor Overson seconded the motion
All voted in favor
4. Committee Updates
 - Benefits & Compensation Committee
 - No meeting held
 - Governance Committee
 - No meeting held
 - Finance Committee
 - No meeting held
5. Consent Agenda
 - a. Review of May Disbursements

Mayor Peterson moved to approve the May disbursements as submitted
Council Member Bailey seconded the motion
All voted in favor
6. Les Olson Contract; Sole Source Procurement
 - AC Watson learned that in many cases, Les Olson can make purchases at a better rate than state contract
 - The request is to allow UFA to use Les Olson as a sole source when their purchase price is better than the state contract rates
 - AC Watson noted that this will not be the default option, costs will always be compared to state contract, and the lesser priced option will be selected

- The goal to maximize our money is enhanced in some situations and the purchase amounts will be enough that UFA wants to ensure no one on the Board has any concerns
- There were no questions or concerns from the Board

7. Request Approval of the Bureau of Alcohol, Tobacco, Firearms, and Explosives Donation of Surplus Arson/Bomb Apparatus

- Division Chief Ball has been offered an ATF surplus truck
- There is no cost, they will turn over the titles
- The value is estimated at \$100,000
- This is an asset to us as currently Investigations uses a trailer, this trailer would then be added to the Logistics pool for use by another Division
- Mayor Dahle stated that although this is free, there is a cost to adding it to the fleet and questioned if there was a tangible benefit to UFA
- Chief Petersen stated that while there will be an impact for maintenance of the truck, the trailer, if not needed in another Division, will be surplus

Council Member Snelgrove moved to approve donation of the surplus arson/bomb apparatus

Council Member Bush seconded the motion

All voted in favor

8. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2018-2019 Fiscal Year Budget

- Mayor Peterson questioned the donation of the ATF vehicle, why was it an amendment if not a cash item
- CFO Hill clarified that it must be brought into the system as a new asset, thereby accounting for it from here forward

Mayor Wilson moved to open the Public Hearing to receive and consider comments on Proposed Amendments to the 2018-2019 Fiscal Year Budget

Council Member Snelgrove seconded the motion

All voted in favor

Council Member Snelgrove moved to close the Public Hearing on Proposed Amendments to the 2018-2019 Fiscal Year Budget

Mayor Peterson seconded the motion

All voted in favor

9. Consider Resolution 06-2019A to Approve a Budget Amendment for the 2018-2019 Fiscal Year

Mayor Wilson moved to approve resolution 06-2019A approving a budget amendment for the 2018-2019 fiscal year

Council Member Bush seconded the motion

All voted in favor

10. Public Hearing to Receive and Consider Comments on the Final Budget for the 2019-2020 Fiscal Year

Council Member Stewart moved to open the Public Hearing to receive and consider comments on the final budget for the 2019-2020 Fiscal Year
Mayor Wilson seconded the motion
All voted in favor

Mayor Wilson moved to close the Public Hearing on the final budget for the 2019-2020 Fiscal Year
Council Member Stewart seconded the motion
All voted in favor

11. Consider Resolution 06-2019B to Adopt the Final Budget for the 2019-2020 Fiscal Year

- Mayor Wilson having just joined the Board, voted “no” as she had not ample time to review the budget and therefore chose not to support it at this time
- Mayor Peterson and Mayor Dahle commended staff and Chief Petersen on the transparency, dialogue, and the process as a whole
 - Due to the effort, work and preparation by UFA staff, the outcome was improved
 - This process resulted in a good balance of the interests of the tax payer and Board Members with the interests of UFA personnel
 - The Board voted on Option 1c which will increase the wage line item by 10.7%, and should now position UFA into the “Top 3” position
 - This was a very rewarding process for all involved

Council Member Stewart moved to approve resolution 06-2019B adopting the final budget for the 2019-2020 Fiscal Year
Mayor Peterson seconded the motion
All but Mayor Wilson voted in favor

12. Fire Chief Report

- Riverton/Herriman Ambulance Coverage
 - Chief reviewed the increased response times in the 18 months post Station 120 closure of 90 seconds, this issue was discussed at the May Board Meeting
 - Staff is considering moving an ambulance from Station 121 to Station 120 to help with coverage and increased response times due to the closing of Station 120
 - In addition, adding a Peak Demand Ambulance at 123 to assist with response times for the ambulance in Herriman
 - We anticipate pulling one ambulance farther away from Stations 123 and 103 will delay the second medic on scene during busier periods of the day
 - The move of the 24 hour ambulance would be no appreciable cost, however, the staffing of a new peak demand ambulance will cost \$160,000
 - Staff is meeting with Riverton City on June 28th and will prepare a proposal for the Board at the July 16, 2019 Board Meeting after reviewing all options with city officials.
- Professional Development Plan (PDP)
 - The Professional Development Plan is in its final draft form after approximately 18 months of work by AC Ziolkowski, the professional development committee, labor, and the organization

- This draft will be out for 30 days to allow comments to be made directly to Administration prior to drafting the final policies
- The Board can expect to see several Board Policies that will be presented for consideration to the Governance Committee after the 30 day comment period is over
 - Council Member Snelgrove inquired as to the degree requirements; is there a certain fire-related degree or are all degrees accepted
 - Chief Petersen stated that the group felt any degree provided the well-rounded experience that is valued, UFA is able to educate the employee on the technical aspects of the fire service
 - Council Member Stewart asked how a higher degree factors in for various ranks and how the requirement could exclude candidates
 - Chief Petersen explained that the key factor is, if a person desires a certain rank, they demonstrate the skills for the job itself, but then their ability to lead is examined subjectively
 - The proposed plan allows for people with an AS Degree to test in 7 years for Captain, but must wait for 11 years with no AS Degree
 - The Battalion Chief position requires 9 years' experience with a BS Degree and 13 years experience with only an AS Degree
 - The belief is that an individual with a higher level of education will have the ability to better deal with the non-technical aspects of the job
 - Council Member Bailey pointed out that with this document, it is clear to see the requirements if an individual desires a higher rank
 - Mayor Peterson questioned the transferring of credit from other departments
 - Chief Petersen stated that the intent currently is to not recruit laterally
 - Growing our own employees and leaders while keeping them broad in thought is the intent
 - Once stealing from other agencies begins, pay bouncing is perpetuated and becomes a problem
 - The focus is on entry-level employees, the idea of lateral transfers would become dialogue if UFA was unable to fill positions within
 - Mayor Peterson expressed concern at the amount of time required to advance to supervisory position may "turn people off"
 - Feels previous time should be counted and individuals should have the opportunity to promote earlier in their career
 - The PDP will be emailed to all Board Members for input
- Hexagon Agreement terminated for convenience with mutually acceptable terms
 - UFA can now move ahead to upgrade the software and will pursue with other agencies the goal to all be on a single CAD system
- JATC Fire Science Program Request
 - Jordan Advanced Technical College has requested the donation of surplus and used equipment from UFA
 - The value new was \$98,000, current value \$9,800
 - Turnouts and old nozzles make up the majority
 - The turnouts have expired and UFA is unable to sell them
 - Nothing is required of the Board, this is just so that they are aware of this donation, which is within policy

13. Closed Session
None

14. Adjournment
Council Member Stewart moved to adjourn meeting
Mayor Wilson seconded the motion
All voted in favor

BOARD MEMBERS IN ATTENDANCE:

Mayor Kristie Overson
Mayor Tom Westmoreland
Mayor Mike Peterson
Council Member Gary Bowen
Mayor Robert Dahle
Council Member Allan Perry

Council Member Sheldon Stewart
Mayor Jenny Wilson
Mayor Kelly Bush
SLCo Surveyor Reid Demman
Council Member Richard Snelgrove
Council Member Kathleen Bailey

BOARD MEMBERS ABSENT:

Mayor Jeff Silvestrini
Mayor Robert Hale
Council Member Nicole Martin

Mayor Harris Sondak

STAFF IN ATTENDANCE:

CFO Tony Hill
Chief Petersen

CLO Roberts
Cynthia Young, Clerk

OTHER ATTENDEES:

AC Mike Watson
AC Stephen Higgs
Arriann Woolf
Barbara Cameron, BCC
Beth Farmer
Bill Brass
Brett Wood, Herriman City
Captain Simons
Captain Conn
Captain Bogenschutz
Catherine Kanter, SLCo

Dan Knopp, BCC
District Chief Prokopis
Division Chief Ball
Division Chief Burchett
Division Chief Case
Division Chief Mecham
Division Chief Rhoades
Division Chief Robinson
Division Chief Torgersen
Eric Biggart, SLCo
Ifo Pili

John Guldner, Alta
Kate Turnbaugh
Keith Zuspan, BCC
Lana Burningham
Nile Easton
Paul Glover, Midvale
Steve Quinn
Steve Schmidt

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
JUNE 2019

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Jun-19	6/25/2019	2	PAYROLL TRANS FOR 6/15/19 PAY PERIOD	N/A	\$ 1,356,108.70
Jun-19	6/10/2019	1	PAYROLL TRANS FOR 5/31/2019 PAY PERIOD	N/A	1,120,355.18
Jun-19	6/7/2019	82745	SELECTHEALTH	6302019	544,194.60
Jun-19	6/25/2019	5	URS ACH PAYMENT - 6/25/19 PAYROLL	N/A	454,500.34
Jun-19	6/10/2019	2	URS ACH PAYMENT - 6/10/19 PAYROLL	N/A	437,692.96
Jun-19	6/25/2019	6	FUNDS TRANSFER TO CORRECT 6/30/18 CASH TO MATCH ALLOCATIONS	N/A	371,332.92
Jun-19	6/26/2019	4	EFTPS - 6/25/19 PAYROLL	N/A	257,636.59
Jun-19	6/6/2019	6062019	WELLS FARGO BUSINESS CARD	Multiple	233,338.25
Jun-19	6/11/2019	1	EFTPS - 6/10/19 PAYROLL	N/A	195,351.04
Jun-19	6/24/2019	3	STATE TAX ACH PAYMENT - 6/25/19 PAYROLL	N/A	142,169.89
Jun-19	6/27/2019	82790	PUBLIC EMPLOYEES HEALTH PROGRAM	MAYBILL2019	67,447.63
Jun-19	6/6/2019	60621	LES OLSON COMPANY	MNS002968	49,465.16
Jun-19	6/13/2019	82767	STATE OF UTAH - GASCARD	Multiple	47,257.41
Jun-19	6/13/2019	82759	L.N. CURTIS AND SONS	INV285017	37,410.00
Jun-19	6/6/2019	60620	GCS BILLING SERVICES	Multiple	28,140.62
Jun-19	6/27/2019	82800	MOPA, LLC	Multiple	24,138.51
Jun-19	6/27/2019	7	FUNDS TRANSFER FOR SLCO SAFE PAYMENT JULY 2018	N/A	23,947.99
Jun-19	6/7/2019	82738	CUSTOM BENEFIT SOLUTIONS, INC.	6102019	21,908.98
Jun-19	6/27/2019	82784	CUSTOM BENEFIT SOLUTIONS, INC.	6252019	21,590.23
Jun-19	6/20/2019	82779	ROCKY MTN POWER	Multiple	21,216.71
Jun-19	6/27/2019	82805	UNIVERSITY MEDICAL BILLING	Multiple	20,693.00
Jun-19	6/13/2019	82764	UNIFIED FIRE SERVICE AREA	Multiple	15,671.76
Jun-19	6/20/2019	82769	COMCAST	83090641	15,116.52
Jun-19	6/7/2019	82750	SELECTHEALTH	06302019RET	14,226.70
Jun-19	6/21/2019	62119	APPARATUS EQUIPMENT & SERVICE, INC	Multiple	11,693.14
Jun-19	6/20/2019	82780	SKAGGS COMPANIES, INC.	Multiple	11,692.98
Jun-19	6/21/2019	62126	WEIDNER FIRE	54519	9,630.00
Jun-19	6/21/2019	62122	NAPA AUTO PARTS	Multiple	9,107.61
Jun-19	6/7/2019	82742	LOCAL 1696 - IAFF	6102019	8,090.75
Jun-19	6/27/2019	82787	LOCAL 1696 - IAFF	6252019	7,858.50
Jun-19	6/21/2019	62120	LES OLSON COMPANY	Multiple	7,463.96
Jun-19	6/27/2019	82801	MURRAY GLASS	45415	7,438.00
Jun-19	6/7/2019	82736	DEPARTMENT OF PSYCHIATRY	Multiple	7,125.00
Jun-19	6/20/2019	82783	WISE SAFETY & ENVIRONMENTAL	1415582	6,847.08
Jun-19	6/26/2019	62619	APPARATUS EQUIPMENT & SERVICE, INC	Multiple	5,773.79
Jun-19	6/6/2019	60619	APPARATUS EQUIPMENT & SERVICE, INC	Multiple	4,655.50
Jun-19	6/7/2019	82729	LEVEL SIX INCORPORATED	15361B	4,654.20
Jun-19	6/20/2019	82773	GALLAGHER BENEFIT SERVICES, INC	174566	4,500.00
Jun-19	6/13/2019	82757	INDIAN SPRINGS MANUFACTURING CO	Multiple	4,424.50
Jun-19	6/20/2019	82775	KRONOS INCORPORATED	Multiple	3,487.81
Jun-19	6/27/2019	82804	SOURCE ELECTRIC LLC	735	2,999.70
Jun-19	6/20/2019	82771	DEPARTMENT OF PSYCHIATRY	2019151	2,750.00
Jun-19	6/26/2019	62621	QUALITY TIRE COMPANY	110019-00	2,690.92
Jun-19	6/13/2019	82766	WORKFORCEQA, LLC	535371	2,682.50
Jun-19	6/27/2019	82797	CUSTOM BENEFIT SOLUTIONS	Multiple	2,269.90
Jun-19	6/7/2019	82749	FIREFIGHTERS CREDIT UNION	06102019TV	2,076.45
Jun-19	6/27/2019	82796	FIREFIGHTERS CREDIT UNION	06252019TV	2,018.83
Jun-19	6/20/2019	82776	L.N. CURTIS AND SONS	Multiple	1,947.90
Jun-19	6/13/2019	82753	CENTERPOINT	1766	1,913.21
Jun-19	6/13/2019	82755	HENRY SCHEIN, INC.	Multiple	1,887.48
Jun-19	6/30/2019	9	TO RECORD AMBULANCE RELATED BANK FEES - JUNE 2019	N/A	1,819.19
Jun-19	6/20/2019	82782	WASATCH FRONT WASTE RECYCLE DIST	Multiple	1,736.00
Jun-19	6/27/2019	82795	WELLS FARGO ADVISOR FBO UFA4064-8710	06252019AN	1,695.00
Jun-19	6/7/2019	82723	A TO Z LANDSCAPING, INC.	Multiple	1,670.66
Jun-19	6/7/2019	82740	FIREFIGHTERS CREDIT UNION	06102019SF	1,645.55

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\2019-06 Disbursements\10

**UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
JUNE 2019**

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
Jun-19	6/27/2019	82785	FIREFIGHTERS CREDIT UNION	06252019SF	1,592.68
Jun-19	6/7/2019	82744	OFFICE OF RECOVERY SERVICES	6102019	1,520.20
Jun-19	6/27/2019	82789	OFFICE OF RECOVERY SERVICES	6252019	1,520.20
Jun-19	6/21/2019	62123	QUALITY TIRE COMPANY	112905-00	1,489.98
Jun-19	6/27/2019	82793	UTAH RETIREMENT SYSTEMS	Multiple	1,455.26
Jun-19	6/7/2019	82739	FIDELITY SECURITY LIFE INSURANCE CO	163868552	1,337.87
Jun-19	6/7/2019	82734	SIMPLY RIGHT, INC.	115907A	1,320.90
Jun-19	6/26/2019	62622	VEHICLE LIGHTING SOLUTIONS, INC	Multiple	1,312.28
Jun-19	6/30/2019	10	TO RECORD BANK FEES - JUNE 2019	N/A	1,305.73
Jun-19	6/27/2019	82791	PUBLIC EMPLOYEES LT DISABILITY	6252019	1,275.07
Jun-19	6/20/2019	82768	CANON FINANCIAL SERVICES, INC.	Multiple	1,063.03
Jun-19	6/13/2019	82756	HONEYWELL ANALYTICS INC	5248211864	990.00
Jun-19	6/13/2019	82758	KD KANOPY, INC	0043439-IN	967.00
Jun-19	6/21/2019	62125	VEHICLE LIGHTING SOLUTIONS, INC	5241	921.36
Jun-19	6/20/2019	82774	HENRY SCHEIN, INC.	63491928	793.63
Jun-19	6/13/2019	82760	METRO PLUMBING	9189	750.00
Jun-19	6/7/2019	82724	A-1 DISPOSAL	45764B	675.00
Jun-19	6/7/2019	82728	KRONOS INCORPORATED	Multiple	597.66
Jun-19	6/7/2019	82737	UTAH BROADBAND, LLC	Multiple	597.00
Jun-19	6/7/2019	82727	FITNESS MACHINE TECHNICIANS	1132	580.00
Jun-19	6/13/2019	82762	TORGENSEN, THOMAS H.	4/30/2019	500.00
Jun-19	6/7/2019	82726	DOMINION ENERGY	Multiple	468.84
Jun-19	6/20/2019	82781	SNOWBIRD RESORT LLC	Multiple	462.43
Jun-19	6/7/2019	82730	MOPA, LLC	19-5979	459.88
Jun-19	6/13/2019	82754	DOMINION ENERGY	Multiple	455.57
Jun-19	6/20/2019	82777	PITNEY BOWES GLOBAL	3308930579	433.62
Jun-19	6/27/2019	82786	JENSEN & SULLIVAN, LLC.	06252019SC	426.27
Jun-19	6/13/2019	82752	ABSOLUTE JANITORIAL SERVICES	3111	394.41
Jun-19	6/20/2019	82772	DOMINION ENERGY	Multiple	393.05
Jun-19	6/28/2019	8	FUNDS TRANSFER FROM FIRE TO EOC - ADJUST EMPLOYEE RECEIVABLE	N/A	362.00
Jun-19	6/7/2019	82741	JENSEN & SULLIVAN, LLC.	06102019SC	359.54
Jun-19	6/27/2019	82798	DOMINION ENERGY	Multiple	338.89
Jun-19	6/27/2019	82803	SHRED-IT USA	Multiple	301.37
Jun-19	6/13/2019	82765	UTAH DEPT WORKFORCE SERVICES	6/1/2019	266.98
Jun-19	6/7/2019	82747	UTAH RETIREMENT SYSTEMS	05282019MISC	265.88
Jun-19	6/21/2019	62121	MOUNTAIN ALARM	185182	265.00
Jun-19	6/13/2019	82751	A TO Z LANDSCAPING, INC.	22794	247.63
Jun-19	6/7/2019	82743	ND CHILD SUPPORT DIVISION	6102019	214.80
Jun-19	6/27/2019	82788	ND CHILD SUPPORT DIVISION	6252019	214.80
Jun-19	6/7/2019	82732	RUSH TRUCK CENTERS OF UTAH, INC.	3019382470	205.63
Jun-19	6/20/2019	82778	ROADPOST USA, INC	RU08197636A	182.67
Jun-19	6/27/2019	82799	KRONOS INCORPORATED	11462372	172.28
Jun-19	6/7/2019	82746	UNIFIED POLICE FEDERATION	6102019	171.00
Jun-19	6/27/2019	82792	UNIFIED POLICE FEDERATION	6252019	171.00
Jun-19	6/21/2019	62124	UNITED SITE SERVICES	114-8606520	139.00
Jun-19	6/20/2019	82770	COPPERTON IMPROVEMENT DISTRICT	W-#115 5/19	115.00
Jun-19	6/7/2019	82733	SALT LAKE COUNTY SERVICE AREA #3	W/S-#113 5/19	99.54
Jun-19	6/26/2019	62620	GOLD CUP SERVICES INC.	725645	96.45
Jun-19	6/27/2019	82802	PURCHASE POWER	Multiple	53.62
Jun-19	6/7/2019	82748	UTAH STATE TAX COMMISSION	06102019SC	40.00
Jun-19	6/27/2019	82794	UTAH STATE TAX COMMISSION	06252019SC	40.00
Jun-19	6/13/2019	82761	SATCOM GLOBAL INC.	AI06190010	34.30
Jun-19	6/7/2019	82731	ROCKY MOUNTAIN WATER COMPANY	79427	16.25
					\$ 5,697,590.35

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\2019-06 Disbursements\10

**UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - EMERGENCY MANAGEMENT CHECKING
JUNE 2019**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Jun-19	6/25/2019	5	TO RECORD INTERFUND XFER OF OVERHEAD COSTS EM TO FIRE	N/A	\$ 125,000.00
Jun-19	6/25/2019	4	EOC TRANSFER - 6/25/19 PAYROLL	N/A	49,794.91
Jun-19	6/25/2019	3	EOC TRANSFER - 6/10/19 PAYROLL	N/A	47,841.12
Jun-19	6/28/2019	6	FUNDS TRANSFER FROM EOC TO FIRE - MAY PCARDS	N/A	20,722.49
Jun-19	6/26/2019	7268	TELEIRA	20130	17,694.00
Jun-19	6/3/2019	1	FUNDS TRANSFER FROM EOC TO FIRE - APRIL PCARDS	N/A	16,198.58
Jun-19	6/13/2019	7256	SNAPSTREAM MEDIA INC.	SS10272	12,800.00
Jun-19	6/20/2019	7259	ROCKY MTN POWER	E-EOC 5/19	4,145.51
Jun-19	6/13/2019	7255	PETERS, JAMES M.	6/10/2019	2,783.91
Jun-19	6/13/2019	7257	STATE OF UTAH - GASCARD	Multiple	2,425.15
Jun-19	6/26/2019	7269	COMPUNET, INC.	Multiple	1,400.00
Jun-19	6/20/2019	7260	SYRINGA NETWORKS, LLC	19JUN0230	1,175.00
Jun-19	6/7/2019	7250	A TO Z LANDSCAPING, INC.	Multiple	1,113.78
Jun-19	6/6/2019	60622	JORDAN COMMONS FUNDING LLC	Multiple	1,000.00
Jun-19	6/26/2019	7263	BACHMAN, TIMOTHY S.	200	900.00
Jun-19	6/26/2019	7265	HEDENSTROM, KENT L.	200	900.00
Jun-19	6/26/2019	7267	STRATFORD, SKYLER T.	200	900.00
Jun-19	6/7/2019	7253	SIMPLY RIGHT, INC.	115907BB	880.60
Jun-19	6/13/2019	7254	MAYORS FINANCIAL ADMIN	SLC0000252	382.43
Jun-19	6/27/2019	7262	PUBLIC EMPLOYEES HEALTH PROGRAM	05302019EOC	268.86
Jun-19	6/21/2019	62127	GOLD CUP SERVICES INC.	Multiple	256.63
Jun-19	6/24/2019	2	FUNDS TRANSFER FROM EOC TO FIRE - CCTA WC BENEFIT THRU 6/25/19	N/A	211.51
Jun-19	6/7/2019	7251	MAYORS FINANCIAL ADMIN	FAC0000451	210.00
Jun-19	6/21/2019	62128	LES OLSON COMPANY	MIT005114	200.00
Jun-19	6/6/2019	60623	WAXIE SANITARY SUPPLY	78274321	125.88
Jun-19	6/26/2019	7266	SHRED-IT USA	8127453420D	99.91
Jun-19	6/20/2019	7258	ROADPOST USA, INC	RU08197636B	60.89
Jun-19	6/20/2019	7261	WASATCH FRONT WASTE RECYCLE DIST	5913C	50.00
					\$ 309,541.16

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - FIRE CAPITAL REPLACEMENT FUND
JUNE 2019

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Jun-19	6/11/2019	14	FIRETRUCKS UNLIMITED	Multiple	\$ 235,585.50
Jun-19	6/11/2019	152	YOUNG CHRYSLER JEEP DODGE RAM MORGAN	Multiple	82,954.00
Jun-19	6/13/2019	82763	TRUCK TRIM MFG	Multiple	7,580.00
Jun-19	6/26/2019	62622	VEHICLE LIGHTING SOLUTIONS, INC	Multiple	5,955.99
Jun-19	6/11/2019	151	ROB SCHMIDT BODY & PAINT INC.	RS13971	4,493.00
					\$ 336,568.49

**UNIFIED FIRE AUTHORITY
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)
AS OF JUNE 30, 2019**

FIRE REVENUES	Total	Budget	Unearned	% of Budget
Alta	\$ 144,552	\$ 144,552	\$ -	100.0
Cottonwood Heights	3,633,166	3,633,166	-	100.0
Unified Fire Service Area	46,266,842	46,266,842	-	100.0
Holladay	2,460,547	2,460,548	1	100.0
MIDA contract	50,000	51,000	1,000	98.0
MEMBER FEES & SERVICE CONTRACTS	<u>52,555,107</u>	<u>52,556,108</u>	<u>1,001</u>	100.0
Ambulance service fees	6,568,525	7,045,000	476,475	93.2
Collections revenues	176,687	-	(176,687)	0.0
AMBULANCE OPERATIONS	<u>6,745,212</u>	<u>7,045,000</u>	<u>299,788</u>	95.7
SL County canyon recreation area fees	3,175,713	3,175,713	-	100.0
Witness/jury duty fees	111	-	(111)	0.0
CERT class fees	3,234	7,200	3,966	44.9
Fire and medical report fees	4,053	4,500	447	90.1
Hazmat & tank permit fees	137,678	115,000	(22,678)	119.7
Firewatch	11,363	10,000	(1,363)	113.6
Fireworks permit fees	6,045	5,000	(1,045)	120.9
CPR class fees	16,494	10,000	(6,494)	164.9
EMT school fees	57,254	60,000	2,746	95.4
Event billings - Information Outreach	23,380	29,400	6,020	79.5
Event billings - Special Enforcement	11,040	6,000	(5,040)	184.0
Exam fees	-	7,500	7,500	0.0
OTHER FEES	<u>3,446,364</u>	<u>3,430,313</u>	<u>(16,051)</u>	100.5
UFSA management fees	289,672	284,696	(4,976)	101.7
Miscellaneous intergovernmental	1,009,451	1,337,866	328,415	75.5
INTERGOVERNMENTAL REVENUES	<u>1,299,122</u>	<u>1,622,562</u>	<u>323,440</u>	80.1
Federal grants	-	73,806	73,806	0.0
Donations	10,250	109,500	99,250	9.4
GRANTS AND DONATIONS	<u>10,250</u>	<u>208,201</u>	<u>197,951</u>	4.9
Interest income	320,416	124,000	(196,416)	258.4
Sale of materials	3,159	-	(3,159)	0.0
Rental income	94,896	94,896	-	100.0
USAR reimbursements	445,800	658,117	212,317	67.7
Miscellaneous revenues	39,510	1,800	(37,710)	2,195.0
MISCELLANEOUS INCOME	<u>1,215,689</u>	<u>1,200,566</u>	<u>(15,123)</u>	101.3
Transfer from Emergency Services fund	125,000	125,000	-	100.0
Appropriation of fund balance	-	2,659,338	2,659,338	0.0
OTHER FINANCING SOURCES	<u>125,000</u>	<u>2,784,338</u>	<u>2,659,338</u>	4.5
TOTAL FIRE REVENUES	<u>\$ 65,396,743</u>	<u>\$ 68,847,088</u>	<u>\$ 3,450,345</u>	95.0

Note: Balances include payroll through 07/10/2019 and pcards through 5/31/2019.

**UNIFIED FIRE AUTHORITY
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)
AS OF JUNE 30, 2019**

FIRE EXPENDITURES	Total	Budget	Unexpended	% of Budget
Salaries & wages	33,171,949	34,997,269	1,825,320	94.8
Overtime	5,088,112	3,781,105	(1,307,007)	134.6
Benefits	15,157,249	16,200,792	1,043,543	93.6
SALARIES & BENEFITS	<u>\$ 53,417,310</u>	<u>\$ 54,979,166</u>	<u>\$ 1,561,856</u>	<u>97.2</u>
Art & photo services	610	1,000	390	61.0
Awards & banquet	32,176	45,000	12,824	71.5
Bank fees	13,900	24,000	10,100	57.9
Community outreach	70	3,500	3,430	2.0
Honor guard & pipe band	11,406	9,000	(2,406)	126.7
Identification supplies	13,658	10,500	(3,158)	130.1
Line of duty death	13,255	8,500	(4,755)	155.9
Office supplies	63,325	54,750	(8,575)	115.7
Postage	7,329	13,450	6,121	54.5
Printing charges	16,052	17,998	1,946	89.2
Subscriptions & memberships	38,961	43,125	4,164	90.3
GENERAL & ADMINISTRATIVE	<u>\$ 210,742</u>	<u>\$ 230,823</u>	<u>\$ 20,081</u>	<u>91.3</u>
Bedding & linen	11,176	15,000	3,824	74.5
Books, publications & subscriptions	40,177	50,923	10,746	78.9
Clothing provisions	382,838	455,981	73,143	84.0
Dining & kitchen supplies	2,494	5,000	2,506	49.9
Emergency activations	12,624	13,625	1,001	92.7
Food provisions	45,974	45,800	(174)	100.4
Gasoline, diesel, oil & grease	455,067	445,000	(10,067)	102.3
Janitorial supplies and service	73,020	50,000	(23,020)	146.0
Medical supplies	500,402	511,647	11,245	97.8
Physical exams	152,350	163,500	11,150	93.2
Canine expenses	2,439	5,000	2,561	48.8
Expenses to be reimbursed by related organization(s)	39,792	36,088	(3,704)	110.3
OPERATING COSTS	<u>\$ 1,718,353</u>	<u>\$ 1,797,564</u>	<u>\$ 79,211</u>	<u>95.6</u>
Liability insurance	442,871	450,000	7,129	98.4
Ambulance - State Medicaid assessment	242,400	330,000	87,600	73.5
UCANN	-	45,000	45,000	0.0
Dispatch service contract	740,944	758,700	17,756	97.7
CONTRACTUAL COSTS	<u>\$ 1,426,215</u>	<u>\$ 1,583,700</u>	<u>\$ 157,485</u>	<u>90.1</u>
Auditor	8,900	8,900	-	100.0
Contract hauling	5,000	1,000	(4,000)	500.0
Intergovernmental expenditures	4,000	4,000	-	100.0
Professional fees	622,312	654,705	32,393	95.1
Ambulance service fees	239,483	330,000	90,517	72.6
PROFESSIONAL SERVICES	<u>\$ 879,695</u>	<u>\$ 998,605</u>	<u>\$ 118,910</u>	<u>88.1</u>
GRANT PURCHASES	<u>\$ 92,036</u>	<u>\$ 98,701</u>	<u>\$ 6,665</u>	<u>93.2</u>
Miscellaneous rental	22,599	35,000	12,401	64.6
Rent of buildings	146,670	147,000	330	99.8
RENT	<u>\$ 169,269</u>	<u>\$ 182,000</u>	<u>\$ 12,731</u>	<u>93.0</u>

Note: Balances include payroll through 07/10/2019 and pcards through 5/31/2019.

**UNIFIED FIRE AUTHORITY
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)
AS OF JUNE 30, 2019**

FIRE EXPENDITURES (Continued)	Total	Budget	Unexpended	% of Budget
Facilities maintenance charge	-	3,000	3,000	0.0
Maintenance of machinery & equipment	103,231	146,000	42,769	70.7
Maintenance of buildings & grounds	190,324	255,000	64,676	74.6
Maintenance of office equipment	-	2,000	2,000	0.0
Software maintenance	402,082	422,850	20,768	95.1
Vehicle maintenance	743,514	874,000	130,486	85.1
Vehicle repairs - accident related	78,709	50,000	(28,709)	157.4
REPAIR & MAINTENANCE	<u>\$ 1,517,860</u>	<u>\$ 1,752,850</u>	<u>\$ 234,990</u>	<u>86.6</u>
Communications equipment	61,629	85,000	23,371	72.5
Computer equipment	126,917	141,500	14,583	89.7
Computer software	16,630	19,000	2,370	87.5
Small equipment noncapital	446,669	526,427	79,758	84.8
Small equipment - photography	509	1,000	491	50.9
Training props	25,433	55,000	29,567	46.2
Visual & audio aids	719	4,000	3,281	18.0
SOFTWARE & EQUIPMENT	<u>\$ 692,798</u>	<u>\$ 846,219</u>	<u>\$ 153,421</u>	<u>81.9</u>
Education, training & certifications	110,329	191,798	81,469	57.5
Travel & transportation	101,900	120,000	18,100	84.9
Mileage reimbursement	837	2,000	1,163	41.9
TRAINING & TRAVEL	<u>\$ 213,066</u>	<u>\$ 313,798</u>	<u>\$ 100,732</u>	<u>67.9</u>
Computer lines	195,304	195,000	(304)	100.2
Heat & fuel	116,770	130,000	13,230	89.8
Light & power	248,469	315,000	66,531	78.9
Sanitation	26,906	32,000	5,094	84.1
Telephone	95,869	95,500	(369)	100.4
Telephone - cellular	134,541	183,000	48,459	73.5
Water & sewer	79,278	78,700	(578)	100.7
UTILITIES	<u>\$ 897,137</u>	<u>\$ 1,029,200</u>	<u>\$ 132,063</u>	<u>87.2</u>
Capital outlay	901,951	1,062,244	160,293	84.9
Principal payment on capital lease	3,312,497	3,312,497	-	100.0
Principal payment on related party note payable	109,881	109,881	-	100.0
Interest expense	286,384	286,384	-	100.0
CAPITAL OUTLAY & LONG-TERM DEBT	<u>\$ 4,610,713</u>	<u>\$ 4,771,006</u>	<u>\$ 160,293</u>	<u>96.6</u>
TRANSFER TO FIRE VEHICLE REPLACEMENT FUND	131,733	131,733	-	100.0
TRANSFER TO WILDLAND	100,000	100,000	-	0.0
CONTRIBUTION TO FUND BALANCE	-	31,723	31,723	0.0
FUND TRANSFERS & CONTRIBUTIONS	<u>\$ 231,733</u>	<u>\$ 263,456</u>	<u>\$ 31,723</u>	<u>0.0</u>
TOTAL FIRE EXPENDITURES	<u>\$ 66,076,927</u>	<u>\$ 68,847,088</u>	<u>\$ 2,770,161</u>	<u>96.0</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ (680,184)</u>	<u>\$ -</u>		

Note: Balances include payroll through 07/10/2019 and pcards through 5/31/2019.

UNIFIED FIRE AUTHORITY
REVENUES AND EXPENDITURES - ENTERPRISE FUND (WILDLAND)
AS OF JUNE 30, 2019

WILDLAND REVENUES	<u>Total</u>	<u>Budget</u>	<u>Unearned</u>	<u>% of Budget</u>
Wildland reimbursements - Hand crew	927,034	1,018,000	90,966	91.1
Wildland reimbursements - Engine 302	275,057	215,000	(60,057)	127.9
Wildland reimbursements - Engine 301	102,196	20,000	(82,196)	511.0
Wildland reimbursements - Single resource	549,249	800,000	250,751	68.7
Wildland reimbursements - Camp Williams	98,103	100,000	1,897	98.1
Camp Williams	593,480	593,480	-	100.0
Transfer from General Fund	100,000	100,000	-	100.0
Capital Contribution	338,870	338,870	0	100.0
Donations	1,826	1,826	-	100.0
Appropriation of net assets	-	315,000	315,000	0.0
Interest (net of service charges)	12,766	-	(12,766)	0.0
Disposal of Capital Assets	-	-	-	0.0
TOTAL WILDLAND REVENUES	<u>\$ 2,998,580</u>	<u>\$ 3,502,176</u>	<u>\$ 503,596</u>	85.6
WILDLAND EXPENSES	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>% of Budget</u>
Salaries & benefits	2,381,830	2,577,036	195,206	92.4
Awards	4,093	5,326	1,233	76.8
Books, publications & subscriptions	1,253	1,050	(203)	119.3
Capital outlay	56,790	74,500	17,710	76.2
Clothing provisions	26,114	33,500	7,386	78.0
Communication equipment	947	2,500	1,553	37.9
Capital lease payments	84,737	84,737	-	100.0
Computer equipment	7,364	7,000	(364)	105.2
Computer lines	447	2,200	1,753	20.3
Education, training & certifications	2,473	2,000	(473)	123.7
Food provisions	5,759	8,200	2,441	70.2
Gasoline, diesel, oil & grease	30,433	28,000	(2,433)	108.7
Heat & fuel	894	1,500	606	59.6
Interest expense	7,057	7,057	-	100.0
Janitorial supplies and service	129	500	371	25.8
Light & power	1,880	900	(980)	208.9
Maintenance of machinery & equipment	832	500	(332)	166.4
Maintenance of buildings	9,687	16,500	6,813	58.7
Maintenance of office equipment	-	1,000	1,000	0.0
Medical supplies	1,663	1,500	(163)	110.9
Office supplies	1,296	1,000	(296)	129.6
Postage	5	50	45	10.0
Physical exams	8,205	10,850	2,645	75.6
Sanitation	321	1,500	1,179	21.4
Small equipment	51,568	84,000	32,432	61.4
Subscriptions & memberships	1,243	900	(343)	138.1
Telephone services	3,783	7,500	3,717	50.4
Travel & transportation	99,248	143,000	43,752	69.4
Vehicle maintenance	69,744	56,500	(13,244)	123.4
Water & sewer	822	2,500	1,678	32.9
TOTAL WILDLAND EXPENSES	<u>\$ 2,865,198</u>	<u>\$ 3,163,306</u>	<u>\$ 298,108</u>	90.6
Contribution to Fund Balance	<u>-</u>	<u>(338,870)</u>	<u>(338,870)</u>	
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ 133,382</u>	<u>\$ -</u>		

Note: Balances include payroll through 07/10/2019 and pcards through 5/31/2019.

UNIFIED FIRE AUTHORITY
REVENUES AND EXPENDITURES - SPECIAL REVENUE FUND (EMERGENCY SERVICES)
AS OF JUNE 30, 2019

EOC REVENUES	<u>Actual</u>	<u>Budget</u>	<u>Unearned</u>	<u>% of Budget</u>
SL County emergency fees	\$ 2,286,330	\$ 2,286,330	\$ -	100.0
Federal grants	52,209	149,519	97,310	34.9
Federal grants - CCTA	145,841	474,011	328,170	30.8
Miscellaneous intergovernmental	27,528	55,000	27,472	50.1
Interest income	34,459	-	(34,459)	0.0
TOTAL EOC REVENUES	\$ 2,549,251	\$ 3,103,260	\$ 554,009	82.1

EOC EXPENDITURES	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>% of Budget</u>
Salaries & benefits	\$ 1,155,747	\$ 1,614,343	\$ 458,596	71.6
Books, publications & subscriptions	200	1,000	800	20.0
Capital outlay	358,230	359,175	945	99.7
Clothing provisions	6,809	15,000	8,191	45.4
Communication equipment	11,061	16,300	5,239	67.9
Community outreach	15,516	15,000	(516)	103.4
Computer equipment	60,338	40,000	(20,338)	150.8
Computer software	4,810	5,000	190	96.2
Education, training & certifications	13,235	32,000	18,765	41.4
Emergency activations	9,141	25,000	15,859	36.6
Maintenance of building & grounds	70,118	85,000	14,882	82.5
Maintenance of machinery & equipment	942	1,000	58	94.2
Maintenance of office equipment	1,637	10,000	8,363	16.4
Food provisions	20,279	25,000	4,721	81.1
Gasoline, diesel, gas & grease	18,357	25,000	6,643	73.4
Grant purchases	171,703	91,019	(80,684)	188.6
Identification supplies	-	1,000	1,000	0.0
Janitorial supplies and service	21,878	35,000	13,122	62.5
Miscellaneous rental	880	5,000	4,120	17.6
Office supplies	16,980	15,000	(1,980)	113.2
Professional fees	42,824	37,000	(5,824)	115.7
Postage	143	100	(43)	143.0
Printing charges	4,773	12,000	7,227	39.8
Small equipment	82,951	102,023	19,072	81.3
Software maintenance	98,270	94,000	(4,270)	104.5
Subscriptions & memberships	6,837	6,800	(37)	100.5
Telephone service	38,655	70,000	31,345	55.2
Telephone - cellular	13,832	25,000	11,168	55.3
Travel & transportation	49,199	35,000	(14,199)	140.6
Utilities	67,586	130,500	62,914	51.8
Vehicle maintenance	8,495	10,000	1,505	85.0
Transfer to General fund	125,000	125,000	-	100.0
Transfer to EOC Vehicle Replacement fund	40,000	40,000	-	100.0
TOTAL EOC EXPENDITURES	\$ 2,536,426	\$ 3,103,260	\$ 566,834	81.7
REVENUES OVER/(UNDER) EXPENDITURES	\$ 12,825	\$ -		

Note: Balances include payroll through 07/10/2019 and pcards through 5/28/2019.

**UNIFIED FIRE AUTHORITY
REVENUES AND EXPENDITURES - CAPITAL PROJECTS FUNDS
AS OF JUNE 30, 2019**

FIRE CAPITAL REPLACEMENT

REVENUES	Total	Budget	Unearned	% of Budget
Transfer from General fund	\$ 131,733	\$ 131,733	\$ -	100.0
Interest income	107,776	12,000	(95,776)	898.1
Sale of capital assets	778,738	773,614	(5,124)	100.7
Loan Proceeds	5,231,495	5,231,495	-	100.0
Reimbursements	55,771	55,771	-	100.0
Appropriation of fund balance	-	663,000	663,000	0.0
TOTAL FIRE VEHICLE REPLACEMENT	\$ 6,305,513	\$ 6,867,613	\$ 562,100	91.8
EXPENDITURES	Total	Budget	Unexpended	% of Budget
Capital outlay - light fleet	\$ 887,635	\$ 945,572	\$ 57,937	93.9
Capital outlay - heavy apparatus	2,490,191	2,648,770	158,579	94.0
Capital outlay - computer equipment	30,315	63,900	33,585	47.4
Capital outlay - medical equipment	1,323,043	1,337,044	14,001	99.0
Capital outlay - station equipment	593,972	708,162	114,190	83.9
Capital outlay - building & improvements	117,037	130,000	12,963	90.0
Bank fees	1,250	2,825	1,575	44.2
TOTAL FIRE VEHICLE REPLACEMENT	\$ 5,603,545	\$ 6,867,613	\$ 1,264,068	81.6
REVENUES OVER/(UNDER) EXPENDITURES	\$ 701,968	-		

EOC CAPITAL REPLACEMENT

REVENUES	Total	Budget	Unearned	% of Budget
Transfer from EOC fund	\$ 40,000	\$ 40,000	\$ -	100.0
Appropriation of/(Contribution to) fund balance	-	42,000	42,000	0.0
TOTAL EOC VEHICLE REPLACEMENT	\$ 40,000	\$ 82,000	\$ 42,000	48.8
EXPENDITURES	Total	Budget	Unexpended	% of Budget
Capital outlay	\$ 65,613	\$ 82,000	\$ 16,387	80.0
TOTAL EOC VEHICLE REPLACEMENT	\$ 65,613	\$ 82,000	16,387	80.0
REVENUES OVER/(UNDER) EXPENDITURES	\$ (25,613)	\$ -	\$ 25,613	

Note: Balances include payroll through 07/10/2019 and pcards through 5/31/2019.