



UNIFIED FIRE AUTHORITY BOARD MINUTES

August 20, 2019 7:30 a.m.

Emergency Operations Center – 3380 South 900 West SLC, UT 84119

Notice: Some Board members may participate by electronic means.

1. Call to Order
Quorum was obtained. Chair Dahle called the meeting to order at 7:32 a.m.
2. Public Comment
None
3. Approval of Minutes
Mayor Overson moved to approve the minutes from the July 16, 2019 UFA Board Meeting as submitted
Council Member Hull seconded the motion
All voted in favor
4. Committee Updates
 - Benefits & Compensation Committee
 - No meeting held
 - Governance Committee
 - No meeting held
 - CLO Roberts asked that Board Members encourage their city CLO's to review the Interlocal and return comment as soon as possible
 - The goal is to have a final Interlocal ready for the September 17, 2019 meeting with distribution to the cities to follow
 - Finance Committee
 - No meeting held
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5. Consent Agenda
 - a. Review of July Disbursements
 - No questions, distributions as usual for July

Mayor Silvestrini moved to approve the July disbursements as submitted

Council Member Stewart seconded the motion

All voted in favor

6. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2019-2020 Fiscal Year Budget

Mayor Wilson moved to open the Public Hearing to receive and consider comments on Proposed Amendments to the 2019-2020 Fiscal Year Budget

Council Member Stewart seconded the motion

All voted in favor

No public comments

7. Consider Resolution 08-2019A to Approve the First Budget Amendment for the 2019-2020 Fiscal Year

- The following amendments were previewed at the July 16, 2019 UFA Board Meeting
 - Increase PT personnel costs for Herriman Peak Load Ambulance
 - Two new FTEs for Municipal Services EM Planning Specialists
 - Purchase of two 2002 Ford F550 Type VI Engines from UFA
 - Sale of light fleet- Capital Replacement Fund
- Some discussion was had concerning the non-Member Fee impact of the Municipal Services position
- Currently Magna, Holladay, Midvale, Kearns, White City and Emigration Canyon have agreed to this service offering
- The intent is to capture the level of service desired by each of the communities during the normal budget process and require the commitment for the full fiscal year
- There has been some interest from non-UFA cities, but currently this service is only offered to those communities UFA serves
- Chief Petersen provided clarification that this program is user fee based and will not affect the Member Fee or the Emergency Management Contract with Salt Lake County
 - The use of a UFA Emergency Manager in the City will assist the ability to integrate the Emergency Management needs for Salt Lake County

Mayor Wilson moved adopt Resolution 08-2019A approving a budget amendment for the 2019-2020 Fiscal Year

Council Member Hull seconded the motion

All voted in favor

8. Fire Chief Report

- Station 120/Herriman Peak Load Ambulance
 - AC Higgs noted that UFA is pleased with the results so far of the move and stated that it is accomplishing what was intended, however, we are only looking at three weeks of data
 - The Peak Load has closed gaps in Herriman
 - Further analysis is taking place and data will be presented at a future meeting
- Business IT Manager Position Update
 - The goal was to find an individual skilled at both leadership and analytics, unfortunately a candidate was not found who met all requirements for the role
 - Chief Petersen stated that UFA will provide the leadership, and the scope of the position will be reduced to ensure we are successful in the key areas

- Will clarify what UFA needs and work on completing a new job description
 - Les Olson is considering their capacity to provide help in analytics and technical assistance with software such as Kronos
 - Based on what they can deliver, we may transfer some of the personnel funding to professional services
- Will keep the Board informed as work continues to better define this position
- Introduction of newly promoted Battalion Chief Wade Russell

9. Closed Session

None

10. Adjournment

Council Member Snelgrove moved to adjourn meeting
 Mayor Wilson seconded the motion
 All voted in favor

BOARD MEMBERS IN ATTENDANCE:

Mayor Jeff Silvestrini
 Mayor Kristie Overson
 Council Member Richard Snelgrove
 Council Member Gary Bowen
 Mayor Robert Dahle
 Council Member Allan Perry

Council Member Sheldon Stewart
 Mayor Jenny Wilson
 Mayor Harris Sondak
 Mayor Robert Hale
 Council Member Trish Hull

BOARD MEMBERS ABSENT:

Mayor Tom Westmoreland
 SLCo Surveyor Reid Demman
 Mayor Kelly Bush
 Council Member Nicole Martin

Council Member Kathleen Bailey
 Mayor Mike Peterson

STAFF IN ATTENDANCE:

CFO Tony Hill
 Chief Petersen

CLO Roberts
 Cynthia Young, Clerk

OTHER ATTENDEES:

AC Jay Ziolkowski
 AC Mike Watson
 AC Stephen Higgs
 Arriann Woolf
 BC Dusty Dern
 BC Russell
 Bill Brass
 Brett Wood, Herriman
 Captain Bogenschutz

Carolyn Keigley, BCC
 Captain Simons
 District Chief McBride
 Division Chief Case
 Division Chief Mecham
 Division Chief Larson
 Division Chief Rhoades
 Division Chief Robinson
 Division Chief Torgersen

Ifo Pili, UFSA
 Keith Zuspan, BCC
 Lana Burningham
 Matt McFarland
 Mike Reberg, SLCo
 Nile Easton, DOC
 Ryan Love
 Steve Quinn