



## UNIFIED FIRE AUTHORITY/UNIFIED FIRE SERVICE AREA JOINT MEETING MINUTES

September 17, 2019 8:56 a.m.

Emergency Operations Center, 3380 S. 900 W., SLC, UT. 84119

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1. Call to Order

Quorum was obtained

2. Public Comment

None

3. Minutes Approval

Council Member Stewart moved to approve the minutes from the November 20, 2018 UFA/UFSA Joint Meeting as submitted

Council Member Perry seconded the motion

All in favor

4. Open and Public Meetings Training

This training is an annual requirement for the Board and given by CLO Roberts

- Meetings must be open to the public, and the agenda posted through the State of Utah Agenda Website, at the EOC, and both UFA/UFSA websites
- In order to take final action on an item, the item needs to be listed and noticed on the agenda
- Discussed close meeting requirements and why meetings need to be recorded vs. not recorded
- Currently the minutes serve as the official record for both organizations at this time
- Attention must be given to emails, when replying, please do not reply to all, decisions cannot be made outside of regularly held board meetings
- Agenda prep meetings are held prior to UFA/UFSA meetings to ensure Board Chairs are involved in agenda construction, understand upcoming issues in order to direct the process, and to verify that the agenda states what is intended
- Final approval of the agenda is done by the Board Chair
- Goal is to publish the agenda the Friday before the Board Meeting, rather than 24 hours prior to the meeting

5. Possible Closed Session

None

6. Adjournment

Council Member Stewart moved to adjourn the meeting

Mayor Dahle seconded this motion

All voted in favor

**BOARD MEMBERS IN ATTENDANCE:**

Mayor Robert Hale  
Council Member Kathleen Bailey  
Mayor Robert Dahle  
SLCo Surveyor Reid Demman  
Council Member Trish Hull  
Mayor Kristie Overson  
Council Member Allan Perry

Mayor Kelly Bush  
Mayor Jeff Silvestrini  
Council Member Sheldon Stewart  
Mayor Tom Westmoreland  
Mayor Jenny Wilson  
Mayor Harris Sondak

**BOARD MEMBERS ABSENT:**

Council Member Richard Snelgrove  
Council Member Nicole Martin  
Council Member Gary Bowen  
Mayor Mike Peterson

**STAFF:**

UFSA Counsel Anderson  
CFO Tony Hill  
CLO Brian Roberts

Cynthia Young  
Chief Petersen – Phone in

**OTHER ATTENDEES:**

Arriann Woolf  
Assistant Chief Higgs  
Assistant Chief Watson  
Assistant Chief Ziolkowski  
Battalion Chief Mecham  
Battalion Chief Watkins  
Brett Wood-Herriman  
Captain Conn  
Dan Knopp, BCC  
District Chief Prokopis  
Division Chief Larson  
Division Chief Robinson

Division Chief Robinson  
DOC Nile Easton  
Greg VanderWerff  
Ifo Pili, UFSA  
Jeremy Robertson  
Kate Turnbaugh  
Keith Zuspan, BCC  
Larson Wood, Facilities  
Matt McFarland  
Mike Reberg, SLCo  
Ryan Love