



UNIFIED FIRE AUTHORITY

MEMORANDUM

24-036

March 8, 2024

TO: All Personnel

FROM: Operations Chief Russell

SUBJECT: Captain's Roundtable

The annual Captains Roundtable is scheduled for April 8, 10, and 12. Overtime has been budgeted to allow each shift Captain to attend a roundtable off duty. The Captain's Roundtable this year will have various subjects, there will be a leadership section from Guy Perrin, HR will present information about discipline practices, and several other topics presented by the Battalion Chiefs.

The intent is to have each Captain attend on overtime on their designated platoon day. Each shift's roundtable is scheduled coming off their 48-hour shift.

The Captains Roundtable will be held on April 8th (B platoon Captains), April 10th (C platoon Captains), and April 12th (A platoon Captains). All three sessions will be from 0800 to 1600 at Station 126. To facilitate the topics, we will be working through lunch. Lunch for those attending will be provided. Day/Staff Captains may attend any of the three days. Captains unable to attend on their designated platoon date may attend any of the three days that they are off duty.

Although the roundtable is not required, all Captains are encouraged to attend.