



UNIFIED FIRE AUTHORITY

MEMORANDUM

24-038

March 12, 2024

TO: All Personnel

FROM: Division Chief Widdison

SUBJECT: 2024 Single Resource & EMAC Participation

This memo is intended to outline the expectations and requirements for participation in Unified Fire Authority's Single Resource Program and for participation in wildfire specific EMAC Deployments. It is the intention of the Operations, Wildland, and Emergency Management Divisions that participants in these programs be properly trained and qualified for deployment to these types of incidents. It is also essential that individuals who wish to participate in either of these programs be available and willing to fill empty shifts at home, to permit deployment of resources outside of UFA's response area.

For 2024 wildfire specific EMAC Deployments, all participants must be qualified for each position through the National Wildfire Coordination Group (NWCG). UFA personnel wanting to participate in an EMAC Deployment must be qualified with proper training, experience, and documentation. All NWCG qualifications will be processed through the Wildland Division and the platoon Wildland Duty Officers. If you have questions about qualifications or training, please contact your platoon Wildland Duty Officer at Station 103. For more information about qualification requirements, consult the NIMS Wildland Fire Qualification System Guide (PMS 310-1) which is available online. Other All-Hazards (AH) qualifications are outlined by FEMA in the NIMS National Qualification System which is also available online. As a note, the Wildland Division and the State of Utah Forestry, Fire and State Lands do not certify or track AH qualifications—AH qualifications will not be included on your issued Red Card.

Participation in these programs is open to all qualified UFA Firefighters, including day staff; part-time employees are not eligible for participation.

Classes and training opportunities are offered annually through the Utah Fire and Rescue Academy (UFRA) at no charge to UFA employees. A list of offered NWCG courses can be found on the [UFRA NWCG COURSE SCHEDULE](#). Refer to Memo [24-019](#) for classes offered this year by the Wildland Division.

Unless otherwise indicated, classes are attended on your own time and no department business will be granted. Additional training opportunities will be advertised to the entire department as they are made available.

Those interested in becoming eligible for EMAC Deployments are not required to participate in the Wildland Single Resource Program, but must meet minimum requirements for program participation as outlined below:

Single Resource Program and EMAC Deployment minimum requirements:

1. Have a current, valid Red Card issued by State of Utah Division of Forestry, Fire and State Lands
 1. Complete the annual Wildland Fire Refresher as assigned on LMS
 2. Complete the Wildland Pack Test annually as assigned on LMS
 3. Complete five-part documentation folder
2. Have documented completion of the following classes as credentials in LMS:
 1. S-130, S-190, I-100, L-180 (or basic wildland firefighter equivalent)
 2. S-131 Advanced Firefighter/Squad Boss
 3. S-260 Interagency Incident Business Management (available on LMS)
 4. S-270 Basic Air Operations
 5. S-290 Intermediate Wildland Fire Behavior (available on LMS)
 6. S-215 Fire Operations in the Wildland/Urban Interface
3. Attend the annual Wildland Single Resource Program Orientation (Dates to be determined)

*For specific qualification requirements, refer to PMS 310-1 National Incident Management System: Wildland Fire Qualification System Guide.

EMAC Deployment Expectations:

It is the intention of the Wildland Division to establish a pool of eligible people for wildfire specific EMAC Deployment in 2024 in a similar manner to the US&R Program. Eligible participants will have an “EMAC” designator added next to their name in Telestaff; participants will be notified through Telestaff when an EMAC deployment request is received. Eligible participants who are not rostered for an EMAC deployment request will be expected to sign up for backfill staffing.

Single Resource Deployment Expectations:

Wildland Single Resource assignments will be authorized based on current and expected staffing levels. Those individuals who participate in the Single Resource Program who are not deployed on incidents will be expected to sign up for backfill staffing as much as possible during the summer months. Participants will be expected to follow the Wildland Single Resource Standard Operating Guidelines. This document is updated annually and can be found in the file center on LMS.

If you are interested in participation in either or both programs, including IMT rostered positions, please complete the online interest form: [2024 Wildland IMT/Single Resource/EMAC Interest Form](#)

Individuals who have applied for IMT rostered positions (primary, shared, or trainee) must complete the UFA Wildland IMT/Single Resource/EMAC Interest Form and receive approval from Wildland Division Chief and Operations Chief prior to being eligible for team assignments. All other interest in the program for 2024 must be expressed by **April 15, 2024**. Expressed interest, however, does not bind you to participation in either program. To be rostered with either program you must meet minimum requirements as outlined above.