



UNIFIED FIRE AUTHORITY

MEMORANDUM

24-173

December 5, 2024

TO: All Personnel

FROM: Operations Chief Russell

SUBJECT: Christmas Eve & Christmas Day Staffing

To reduce the need for mandatory shifts on Christmas Eve and Christmas Day, Operations has divided open shifts into flexible time segments. Sworn Firefighters of all ranks are invited to sign up for one or more of the following time slots:

- 0700-1500
- 1500-2200
- 2200-0700

If you are available to work a segment (or multiple segments), please email [Captain Simons](#) with your availability. Specialists may work across ranks, and Captain Paramedics are eligible for Paramedic shifts.

Note that numerous vacancies are expected across all ranks, and part-time personnel will not be assigned to full-time roles. These hours will count as Constant Staffing shifts and will accrue toward overtime buckets.

For questions, contact the staffing line at 801-743-7212.