



UNIFIED FIRE AUTHORITY

MEMORANDUM

25-022

February 6, 2025

TO: All Personnel

FROM: HR Deputy Director Ricotta

SUBJECT: New Hire Entry Level FF, Special Hire & Lateral Hire Oral Board Panel & FPAT Interest

This memo is the official recruitment for those interested in participating in the upcoming New Hire, Special Hire, and Lateral oral board panels and physical performance tests as a rater or facilitator. We anticipate each of the panels to be filled with the ranks listed below and a representative from Local 1696 to serve as an observer. Selection of the panel will be reviewed and determined by the Hiring Committee and Command Staff by February 28, 2025. When submitting interest using the Applicant Pro Link below, please indicate if you would like to be a part of the Lateral Process or the New Hire Entry Level/Special Hire process, or both.

1. The Lateral Oral Board Panel and Physical Performance Test will take place on March 5 and March 6.
2. The New Hire Entry Level and Special Hire Oral Board Panel and Physical Performance Test will take place on March 10-14.

Each Process will consist of the following ranks:

- 1 Battalion Chief (Assigned by Operations Chief Russell)
- 1 Captain
- 1 Paramedic
- 1 Firefighter Specialist
- 1 Firefighter
- 6 Physical Performance Test Facilitators

Those selected must be available for all days listed above. Department Business will be given to those selected who are on shift, and those who are not on shift will be paid.

Please submit your interest using this link: <https://unifiedfire.applicantpro.com/internaljobs>. The deadline to submit interest will be Friday, February 21, 2025. Those selected will be notified by the end of the day on February 28, 2025.

If you have questions regarding the process, please contact the Human Resources Division.