



# UNIFIED FIRE AUTHORITY

## MEMORANDUM

25-041

March 7, 2025

TO: All Personnel

FROM: Assistant Chief Dern

SUBJECT: Battalion Chief Leadership Academy – Session 5

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We would like to announce the fifth session of the Battalion Chief's Leadership Academy. The two-day course will be comprised of various Battalion Chief level topics, such as tactical decision-making, test preparation, and a day in the life of Battalion Chief.

Due to the time demands of each day, we will be providing lunch for those who attend. Please contact Jill Tho if you have any dietary restrictions. If you are unable to attend after signing up, please contact Jill to cancel your lunch order.

**Dates:** Wednesday, March 19, 2025, and Thursday, March 20, 2025

**Time:** 08:00-16:00 each day

**Location:** Station 126

It is preferred and encouraged that you attend both days of the course. Those interested will be attending on their own time.

Please contact Cyndee Young by Monday, March 17, 2025, to sign up for the session. If you have any questions, contact me or Chief Russell

### UFA Battalion Chief Leadership Academy Dates

- **June 24-25, 2024 – Session #1 (2 days) COMPLETE**
  - Leadership Concepts, Administrative Processes, and Legal Considerations
- **October 28-29, 2024- Session #2 (2 days) COMPLETE**
  - ICS 400 Advanced Incident Command System
- **January 6-8, 2025- Session #3 (3 days) COMPLETE**
  - L-960 All-Hazards Division/Group Supervisor
- **February 11-12, 2025- Session #4 (2 days) COMPLETE**
  - Incident Safety Officer
- **March 19-20, 2025- Session #5 (2 days) NEXT UP**
  - **Operations – Tactical Decision-Making, Test Preparation, and a Day in the Life of a Battalion Chief**