



UNIFIED FIRE AUTHORITY

MEMORANDUM

25-045

March 18, 2025

TO: All Personnel

FROM: Operations Chief Russell

SUBJECT: 2025 Annual Captains Roundtable

The annual Captains Roundtable is scheduled for April 21, 23, and 25. Overtime has been budgeted to allow each shift Captain to attend while off duty. This year's roundtable will feature various topics selected and presented by the Battalion Chiefs.

Each Captain is encouraged to attend on their designated platoon day, with sessions scheduled immediately following their 48-hour shift:

- April 21 – B Platoon Captains
- April 23 – C Platoon Captains
- April 25 – A Platoon Captains

All sessions will be held from 0800 to 1600 at Station 126. To maximize discussion time, we will be working through lunch, which will be provided. Day/Staff Captains may attend any of the three days. Captains unable to attend on their designated platoon day may attend any session they are off duty.

While attendance is not mandatory, all Captains are highly encouraged to participate.