



# UNIFIED FIRE AUTHORITY

## MEMORANDUM

25-118

July 10, 2025

TO: All Personnel

FROM: HR Senior Analyst Petersen

SUBJECT: Job Announcement – Fire Training Specialist

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UFA is announcing the internal recruitment for Fire Training Specialist.

If you meet the minimum qualifications outlined in the attached job description and are interested in being considered for this opportunity, please submit your cover letter and resume through [iSolved](#) (formerly ApplicantPro) no later than Friday, July 25, 2025. Candidates selected to move to the next step of the process will be invited for an in-person interview on Thursday, July 31, 2025.

If you have any questions about the process, don't hesitate to contact [Katherine Petersen](#) or (801) 743-7210. If you have questions about the position, please contact [BC Prokopis](#) (801) 550-4338.