



UNIFIED FIRE AUTHORITY

MEMORANDUM

25-136

August 1, 2025

TO: All Personnel

FROM: Bill Brass, Policy Analyst

SUBJECT: Policy Advisory Committee Recruitment - Firefighter

The Policy Advisory Committee (PAC) is an advisory committee to the Fire Chief and Command Staff and works to propose and research policies and policy ideas and to make recommendations regarding existing policies. Please see UFA Policy and Procedure 100 - 120 Policy Advisory Committee, for additional information. The Committee generally meets monthly (the fourth Thursday of the month at 8:00 a.m.), usually for one to two hours, and corresponds and acts electronically through email.

With the pending departure of our current Firefighter Representative on the committee to Paramedic School, there will be a vacancy on the Committee for a Firefighter (Non-Specialist) representative. This individual's responsibility will be to represent the interests of UFA Firefighters, in addition to the general interests of the Fire Department. If you are a Firefighter or Senior Firefighter (Non-Specialist) and would be interested in being a member of the committee, please send an email to: bbrass@unifiedfireut.gov stating your interest, detailing why you would make a good member of the committee, by 4:00 p.m., August 15, 2025. The current committee members will review the emails and make a recommendation to the Fire Chief following the August 2025 PAC meeting.

For those of you who are interested in applying, thank you in advance for your interest. If you have any questions at all about the Committee or the responsibilities of the position, please feel free to contact any of the committee members or myself. I can be reached at 801-651-2986 or at bbrass@unifiedfireut.gov.