



UNIFIED FIRE AUTHORITY

MEMORANDUM

25-166

September 22, 2025

TO: All Personnel

FROM: Captain Chad Simons

SUBJECT: Part-Time Hiring Interview Panel

The staffing office needs interested individuals to help with interviewing new part-time EMS candidates. The interviews will take place on October 14th, 15th, and 16th. The interviews will go from 8 to 5 and interviewers will need to be available from 0730 to 1800 each day.

If you are on duty, backfill will be provided. There are openings for one captain, and a combination of three-four specialists and firefighters. If you are interested in helping select the next group of part time EMS employees, email a short paragraph to krobertson@unifiedfireut.gov no later than October 3rd, 2025 by noon. Preference will be given to those that have bids or regular assignments in stations that house part-time ambulances. You must be available for all three days to be considered. Overtime will be paid for those selected.

If you have any questions, please contact Captain Chad Simons.