



UNIFIED FIRE AUTHORITY

MEMORANDUM

25-180

October 17, 2025

TO: All Personnel

FROM: EM Director Tara Behunin

SUBJECT: Intterra Familiarization and Training Opportunity

Intterra is an integrated mapping platform used throughout the Salt Lake Valley to consolidate data from multiple sources and share critical information in real-time. Unified Fire Authority uses Intterra to enhance situational awareness, support pre-planning, and conduct data analysis.

The Emergency Management Division is excited to host Intterra representatives for in-person training sessions on November 4 and 5 at the Emergency Coordination Center (ECC) Board Room.

This is a great opportunity to:

- Learn the fundamentals of Intterra
- Explore its pre-planning tools and features
- Discover ways to increase utilization within your team

The schedule offers four 1.5-hour sessions, and the sessions are repeated, providing an opportunity to fit your schedule. If you have a laptop, please bring it with you to be able to have hands-on training. EM will also provide cache laptops if you do not have a computer.

November 4:

Morning

1st session (8:30-10:00): Intterra 101: Basics

2nd session (10:15-11:45): Preplanning

Afternoon

1st session (1:00-2:30): Advanced/Admin

2nd session (2:45-4:15): Intterra 101: Basics

November 5:

Morning

1st session: Advanced/Admin

2nd session: Preplanning

Afternoon

1st session: Intterra 101

2nd session: Preplanning

Intterra 101 - BASICS

- Intended Participants: First-time users and those who will be using Intterra in a view-only role for situational awareness and decision support. From EOC to incident responder.
- Topics: Learn basic navigation, leveraging layers, using tools - SitStat Monitor, measure, airborne intel, Stats to get structure counts and population and more.

Preplans Focus

- Intended Participants: Users who will be collecting and editing preplan and even map features. This can range from those starting out to seasoned users who are managing preplans.
- Topics: Quick BASICS overview, understanding the available preplan types available, steps and best practices to create and edit structure preplans and special events, attaching documents, drawing and copying tips, and managing preplans using the Preplan Audit Age layer and the Stats tool.

Intterra - ADVANCED/ADMIN

- Intended Participants: Admin and command-level users looking for a better understanding of how to get the most out of Intterra for their agencies.
- Topics: Quick BASICS overview as needed, user access and role administration, understanding how to finetune the SitStat Monitor Tool to meet agency needs, potential reporting and analytics functionality, Intterra next steps.

Overtime is not approved for UFA personnel attending off duty. This in-person training opportunity will be open to all fire agencies in the Salt Lake Valley and emergency management professionals.

To get an Intterra account set up, you can [submit a support ticket](#).

Please contact Tara Behunin (tbehunin@unifiedfireut.gov) with any questions.