



UNIFIED FIRE AUTHORITY

MEMORANDUM

25-192

November 3, 2025

TO: All Personnel

FROM: Bill Brass, Policy Analyst

SUBJECT: Policy Advisory Committee Recruitment - **Paramedic**

The Policy Advisory Committee (PAC) is an advisory committee to the Fire Chief and Command Staff and works to propose and research policies and policy ideas and to make recommendations regarding existing policies. Please see UFA Policy and Procedure 100 - 120 Policy Advisory Committee, for additional information. The Committee generally meets monthly (currently on the third Thursday of the month at 8:00 a.m.) usually for 1 to 2 hours and corresponds and acts electronically through email.

PAC is soliciting individuals who would be interested in being the **paramedic representative** on the committee. This individual's responsibility will be to represent the interests of UFA Paramedics and the paramedic perspective as it relates to Department policy. If you are a Paramedic and interested in being a member of PAC, please send an email to: bbrass@unifiedfireut.gov stating your interest, and detail why you would make a good member of the committee. Please respond by 16:00 hrs. November 17, 2025. The current committee members will review the emails and make a recommendation to the Fire Chief following the next PAC meeting.

If you have any questions about the committee or the responsibilities of the position, feel free to reach out to any of the current committee members or contact me directly at 801-651-2986. Thank you for considering this opportunity to contribute to our department's policy development. We appreciate your interest!