



# UNIFIED FIRE AUTHORITY

## MEMORANDUM

25-194

November 4, 2025

TO: All Personnel

FROM: Assistant Chief Russell

SUBJECT: 2026-2027 Battalion Chief Leadership Academy

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We are excited to announce the launch of the 2026-2027 Battalion Chief Leadership Academy. The program is designed to prepare employees with the essential leadership skills and strategies necessary to be successful as a Battalion Chief. The Battalion Chief Leadership Academy is designed for employees who, as of April 9, 2027, meet the minimum requirements outlined in Policy 910-040 Battalion Chief and are preparing to test for the Battalion Chief position.

To be eligible for the 2027 Battalion Chief Promotional process and all future Battalion Chief Promotional Processes, employees must have attended all sessions of the Battalion Chief Leadership Academy beginning in 2026 and completed all the Battalion Chief Task Book components of the Battalion Chief Leadership Academy. Successful completion of the entire Battalion Chief Task Book is required six (6) months after promotion. Refer to Policy 910-040 Battalion Chief for all requirements.

The Battalion Chief Leadership Academy is broken down into four different sessions. Each session will be taught at two different times. You only need to attend each session once. If the course spans two or three days, please note that splitting attendance between the days is not allowed. Additional information on registering for a session will be provided prior to each session.

### **UFA Battalion Chief Leadership Academy Sessions and Dates**

**BLA #1 Leadership Concepts, Administrative Processes, and Legal Considerations (2 Days)**  
*June 24, 2026, and June 25, 2026, or  
January 20, 2027, and January 21, 2027*

**BLA #2 L-960 All Hazards Division/Group Supervisor (3 Days)**  
*November 17, 2026, November 18, 2026, and November 19, 2026, or  
February 16, 2027, February 17, 2027, and February 18, 2027*

- National Incident Management System (NIMS) compliant ICS 400 Advanced ICS for Command and General Staff or NWCG I-400 is a prerequisite for BLA #2 L-960 All Hazards Division/Group Supervisor

**BLA #3 FDSOA - Incident Safety Officer (3 Days)**

*September 29, 2026, September 30, 2026, and October 1, 2026, or  
March 2, 2027, and March 3, 2027, and March 4, 2027*

**BLA #4 Operations, Strategic Decision-Making, Test Preparation, Day in the life of a Battalion Chief - (2 Days)**

*December 9, 2026, and December 10, 2026, or  
April 7, 2027, and April 8, 2027*

\* All dates provided are subject to change based on operational needs and scheduling considerations. Any updates will be communicated promptly.