



# UNIFIED FIRE AUTHORITY

## MEMORANDUM

26-083

May 14, 2026

TO: All Personnel  
FROM: Chief Financial Officer Hill  
SUBJECT: Payroll Manager

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I am pleased to announce the promotion of Shaunie Marshall to Payroll Manager. She has spent the last five years as a payroll administrator at UFA and has over 12 years of total experience working in payroll, which will aid her in the transition to this new role.

Shaunie will begin in her new position on May 16, 2026. We have begun the process of finding a new payroll administrator to replace her.