



# UNIFIED FIRE AUTHORITY

## MEMORANDUM

26-103

June 4, 2026

TO: All Personnel

FROM: HR Deputy Director Ricotta

SUBJECT: Lateral Transfer Opportunity – Engineer Positions

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In accordance with the recent policy revision (910-080), promoted specialists are eligible to apply for a lateral transfer, provided they meet the minimum qualifications outlined in the Professional Development Plan (PDP).

The purpose of this memorandum is to identify any current Firefighter Specialists or Paramedic Specialists who possess the Engineer certifications specified in the PDP and who are interested in a lateral transfer to the current vacant Engineer positions (three Vacancies).

Eligible employees who wish to be considered for this opportunity should submit their résumé and/or cover letter via the iSolved link no later than **June 19, 2026**.

Documents will be forwarded to Operations Chief Kay following the closing date. At that point, you will be provided with additional information regarding the process for selection.

iSolved Link: <https://unifiedfire.applicantpro.com/internaljobs>